



## HDFC BANK OF SRI LANKA

### PROCUREMENT NOTICE

#### INVITATION FOR BIDS FOR SECURITY SERVICE OF THE HDFC BANK FOR 02 YEARS CONTRACT

**2026 & 2028**

1. The Chairman of the Procurement Committee of the HDFC Bank is invited sealed Bids from firms who are registered under Defense Ministry for providing Security Service to the HDFC Bank Head Office & island wide 43 locations. [Please see Table I for locations]
2. Bidding documents could be obtained free of charge from 19-03-2026 to 16-04-2026. By sending a request to [lumini.w@hdfc.lk](mailto:lumini.w@hdfc.lk) to obtain the document. If any clarification is needed on bidding documents, bidders may contact **Manager- Administration Cover-up** via 0701255768 [lumini.w@hdfc.lk](mailto:lumini.w@hdfc.lk)
3. A Pre-Bid meeting will be held on 27<sup>th</sup> March 2026 at 11.00 a.m. at 2<sup>nd</sup> Floor, Administration Division.
4. Sealed Bids should be addressed to the below mentioned address and should be sent by registered post or deposited into the Tender Box at the Mail Division, HDFC Bank, Head Office on or before 2.00 p m on 17<sup>th</sup> April 2026. Envelope containing the bids should be marked “ Bids for the Security Service - 2026 / 2028” on the top left hand corner.
5. Amount of the Bid Bond is given in the bid document.
6. Quotations will be opened in the presence of the bidder or bidder’s representatives on 17<sup>th</sup> April 2026 at 2.00 p.m. at the 2<sup>nd</sup> Floor, Administration Division, HDFC Bank, Colombo 02.

Late bids will be rejected.

Head of Administration & HR (Cover up)  
HDFC Bank  
P O Box 2085  
Colombo 02.