



Ref. No. :

Date :

Ref No. COE/MAKAUT/6/2019-20

Date: 23/10/2019

Notice regarding submission of IA marks for Back Paper Candidates

The matter of enrolling back paper candidates are taken care considering the best interest of the students by allowing them in the higher semester as regular candidate (i.e. if any student had appeared in the 4th Semester pending 3rd Semester, he/she is allowed in the 5th Semester as regular candidate and so on).

The process of collection of IA marks for the students for different cases would be as per following:

1. If any student have continued study in higher semester pending lower semester (i.e. appeared in the 4th Semester without appearing in the 3rd Semester, would be allowed in the 5th Semester), their all IA marks including sessional and IA for practical for all the papers of the semester need to be submitted to the University in excel sheet in prescribed format (available in members' area) for all the students identified (list would be provided by the University) against each college. [Admit card was not issued earlier]
2. If any student had back paper or had 'I' due to missing IA marks in the result in any odd semester in earlier academic years, their IA marks (for theory, sessional and practical) for all such papers of the semester where IA marks are not available, need to be submitted to the University in excel sheet in prescribed format (available in members' area) for all the students identified (list would be provided by the University) against each college. [Admit card was issued earlier]
3. If any student had appeared in the earlier semesters and have back paper due to shortage of marks in the end semester examinations, but all IA marks are available with the university, for all such cases, no fresh IA marks are required. Such list would be available in the examinations portal and on confirmation of the candidates by the colleges, the list of papers along with existing IA marks would be found in the log-in of the students concerned and colleges.

For any assistance, all are advised to write the query in the 'Support' system of the portal.

(Dr. Subhashis Datta)
Controller of Examinations