



January 9, 2015

Dear SEADOM Members,

It is with great pleasure that I invite you to attend the 2015 SEADOM Congress which will take place from March 27 to March 29 at the College of Music, University of the Philippines in Manila, Philippines.

This year is the 7th SEADOM Congress and its first as a full member association (with our first member year running from October 2014 to September 2015).

It is through its projects and working themes that SEADOM is most committed to representing professional music training of its members. The 2015 Congress will be an opportunity for members to review the achievements the working theme committees, and how to consider how future projects and initiatives can be developed and sustained by the association.

The SEADOM website provides all relevant information concerning Congress themes, program, travel and accommodation, as well as a link to the registration form: www.seadom.org .

All members are invited to attend the SEADOM General Assembly, to be held on Saturday, March 28th.

We are grateful to Dr. Jose Buenconsejo, Dean and all our colleagues at the College of Music, University of the Philippines for the dedication and hard work with which they are carrying forward arrangements for the Congress, and for making it possible to host the Congress on the campus.

I am very much looking forward to seeing you at one in Manila - one the great historic cities in Southeast Asia and I hope you will be able to join us for this important yearly event for Southeast Asia music training.

Yours sincerely,

Bernard Lanskey, SEADOM President



9 January 2015

Dear Professor,

In the interest of growth and development of relationships between music schools throughout Southeast Asia, the 7th Southeast Asian Directors of Music "SEADOM" Congress will be held at the College of Music, University of the Philippines.

7th SEADOM Congress (Southeast Asian Directors of Music Association)

Friday - Sunday, March 27 - 29, 2015
College of Music, University of the Philippines
Manila, Philippines

SEADOM is a formal member association and we wish for you and your institution to be involved. If SEADOM is new to you, and you want to learn more about the association and its mission and aims, please visit - <http://seadom.org/mission.php>. Congress sessions of interest will include – a keynote address (Speaker TBA), and breakout group sessions on the SEADOM working themes which include music advocacy, student & staff issues, music curriculum & research, "Celebrating the New", Improving Music Institution Communication in Southeast Asia, and Professional Development & Community Engagement. There will also be a composition competition, Southeast Asian music presentation, and a cultural outing to the Pampanga Cultural Heritage.

Air Travel

Participants are responsible for their own air travel to Manila.

Hotel

Participants are responsible for their own hotel reservation. It is recommended to make your booking in advance.

- Microtel Inn & Suites, which is about 10 minutes away from U.P. (University of the Philippines), costs 4,000 pesos (US\$90 per night) for a standard room. This new hotel is equipped with air conditioners and restaurant. <http://www.microtel-uptechnohub.com>
- The University Hotel, situated inside the UP campus, is about 5 minutes away from the College of Music Restaurant al fresco. The average cost for a standard room is 2,500 pesos (US\$55.00 per night) <http://universityhotel.ph>
- Sulo Riviera Hotel, which is about 15 minutes away from UP, costs 7,000 pesos (US\$150.00 per night) for a standard room. This newly-renovated hotel is equipped with air conditioners and restaurant. <http://www.sulorivierahotel.com>

SEADOM – Southeast Asian Directors of Music Association

SEADOM Office, College of Music, Mahidol University 25/25 Phuttamonthon Sai 4, Salaya, Nakhon Pathom 73170 Thailand
Phone: +662 8002525 Fax: +662-8002530 Email: contact@seadom.org Website: www.seadom.org

**Meals**

Some meals will be provided to congress participants (See Congress Schedule for details). Vegetarian/Halal options will be available.

Registration

There is no congress registration fee for this event. However, the participant's institution needs to be a SEADOM member. Please make plans to attend this most important event. For more information about SEADOM, please visit our association website – www.seadom.org for online application form. Please also return RSVP form attached by Sunday, February 15th 2015 via email to SEADOM office at contact@seadom.org

Most Sincerely,

A handwritten signature in dark ink, appearing to read 'Jh Bowman', with a long, sweeping horizontal line extending to the right.

Dr. Joseph Bowman
Chief Executive Officer
Southeast Asian Directors of Music Association (SEADOM)



RSVP FORM - Please fill out this form and return it to the SEADOM Office via email:

SEADOM Office Contact Information:

SEADOM Office
College of Music, Mahidol University
25/25 Phuttamonthon Sai 4, Salaya
Nakhon Pathom, 73170, Thailand
Phone: (+66) 87-678-6546
Fax: (+66) 2-800-2530
Email: contact@seadom.org

Name(s) of Congress participants:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name of Institution: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email: _____

Please provide the details of your accommodation during the Congress

Name of Hotel: _____

Number of Stay: _____

If you cannot attend the conference but are interested in having your institution joined SEADOM as a member, please fill out the membership form and return to the SEADOM Office.



Tentative Program Schedule

7th SEADOM CONGRESS

College of Music, University of the Philippines, Manila, Philippines
March 27-29, 2015

1st Day: Friday, March 27

Venue: University of the Philippines Manila

1.00 pm	Lunch meeting
2.30 pm	Delegation Registration
4.00 pm	Welcome (Abelardo Hall Auditorium)
4.30 pm	Tour around campus by IKOT jeep
5.30 pm	Keynote Speech & Concert: "Philippine Night" featuring TUGMA, Rondalla, and UP Jazz Band
7.00 pm	Dinner
8.30 pm	End of Day

2nd Day: Saturday, March 28

Venue: University of the Philippines Manila

9.00 am	Welcome Address SEADOM
9.30 am	Session
10.45 am	Break
11.15 am	Session
12.30 pm	Lunch
1.45 pm	Session
3.00 pm	Break
3.15 pm	General Assembly: 5 minute group presentations; summary
5.30 pm	Concert at the Abelardo Hall Auditorium "The Planets" featuring the UP Symphonic Band
7.00 pm	Dinner
8.30 pm	End of Day

3rd Day: Sunday, March 29

Venue: Pampanga Province

7.00 am	Hotel Checkout (leave baggage in hotel lobby)
7.30 am	Pick up from hotel. Travel to Pampanga Province
9.30 am	Tour of Pampanga cultural attractions
1.00 pm	Lunch
2.00 pm	Travel back to Manila; End of Day



Information on Fee Payment of 7th SEADOM Congress 2015

Amount of the Registration Fee

The congress is reserved for SEADOM MEMBERS only. There is no charge for the congress, which includes;

- ☐ Conference documents
- ☐ Participation to all plenary and parallel session
- ☐ Participation to the networking moments
- ☐ Possibility to display information brochures, posters and materials about SEADOM members' institutions
- ☐ Coffee breaks
- ☐ Cultural trip
- ☐ Concerts organized by the hosting institution

However, all Congress Participants **must** register to become active or associate members of SEADOM to attend.

Membership Application Process

Those wishing to become an active or associate member of SEADOM should send a SEADOM application form and a formal letter clarifying the nature of their interest in wishing to become a SEADOM member to the SEADOM Office. For active membership, music schools should also provide detailed institutional information to give a clear picture of their mission. The SEADOM Council decides upon the admission of new members.

Categories of Membership

Active membership

Designated representatives [one per institution] from music schools (conservatoires, colleges, academies or university departments/faculties, etc.) in ASEAN countries, and other equivalent institutions in Southeast Asia, in which full time opportunities exist for students to engage in education and training for the music profession.

Associate membership

Representatives from institutions, organizations and individuals who have a keen interest in the evolution of an international network for representing the education and training of music professionals in the Southeast Asian region.

SEADOM Membership Registration Fee

Category	Fee
Active Member	5,000 THB (\$150) per year
Association Member	2,500 THB (\$75) per year

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Membership Application

Institution Information			
Institution name			
Address			
Website			
Facebook page			
Tel		Fax	
Number of full-time teachers*	Number of part-time teachers*	Number of staff	
Number of administrators and their titles			
Undergraduate curricula/programs	Graduate curricula/programs	Pre-college program ☐ Yes ☐ No	
Instruments taught		Music publication ☐ E-journal (<i>please specify</i>) ☐ Paper journal (<i>please specify</i>)	
Academic Year			

Contact Person		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
Director/Dean		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
Assistant		
Assistant email		
Vice-Director		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
PR Officer		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
Library		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
IRC		
Name		Title
E-mail		
Tel	Fax	Skype
Facebook page		Website
Membership Type ☐ Active Membership (5,000 Thai baht or approximately US\$150 per membership years**) ☐ Associate Membership (2,500 Thai baht or approximately US\$75 per membership years**)		

Signature _____ Date ____/____/____



Associate Membership Application (Individual)

Personal Information	
Name	
Address	
E-mail	
Facebook page	
Tel	Fax
Facebook page	Website
Workplace	
Address	
Position	
Membership Type ☐ Associate Membership (2,500 Thai baht or approximately US\$75 per membership years*)	

Signature _____ Date ____/____/____