



INVITATION FOR BIDS

SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF 225 NOS. STANDALONE NOTE COUNTING AND DETECTING MACHINES FOR BANK OF CEYLON. BID NO. P/PROC/2024/16

1. Sealed bids are hereby invited for Standalone Note Counting and Detecting Machines from Principals/Manufacturers/Suppliers or their Accredited Local Agents.
2. Bidders shall comply with the following minimum Bidder's Qualification criteria (Pre-Qualification) to be eligible for this bid.
 - i. The Bidder should have an average minimum annual turnover of Rs.100.0 million for the last five financial years (2018/19, 2019/20, 2020/21, 2021/22 and 2022/23 or 2018, 2019, 2020, 2021 and 2022) and should have a positive net worth in the last Audited financial statement.
 - ii. The Bidder should be an Authorized Direct Sales Partner and Authorized Service Provider for the offered make. Manufacturer's confirmation is mandatory.
 - iii. The Bidder should have island-wide service centers or dealer / agent network.
 - iv. The Bidder should have Supplied, Installed, Commissioned and Maintained a minimum 200 Nos. Standalone Note Counting and Detecting Machines in Sri Lanka within last 05 years (from 2018.12.31 up to date). Documentary evidence should be submitted of all orders executed during the last 5 years.
 - v. The Bidder should have minimum 02 active maintenance contracts for at least 50 Nos. Standalone Note Counting and Detecting Machines with financial institutions in Sri Lanka.
3. It is mandatory to submit certified documentary evidence along with the Bid to prove eligibility for the above Qualification Criteria by the Bidder. In the event such documentary evidence is not submitted Bid is liable to be rejected.
4. A complete set of bidding documents in English language may be purchased by interested bidders on the submission of a written application to the below mentioned address, upon payment of a **non-refundable fee of Rs. 20,000.00 (including taxes)**. The payment method of non-refundable fee will be in the form of cash deposit which authorized by the undersigned.

5. Important Dates and Bid Security:

Last date & time of issuing Bidding Documents	1500 hrs on 25.04.2024
Time duration for issuing Bidding Document	From 0900 hrs to 1500 hrs on working days
Pre-bid Meeting	04.04.2024 at 1100 hrs at the 14 th Floor, Bank of Ceylon Head Office Building
Closing Date & Time of Bids	1000 hrs on 26.04.2024
Opening of Bids	Immediately after Closing of Bids
Bid Security	Rs.1,200,000.00 (Rupees One Million two hundred thousand only) and shall be valid up to 23.08.2024 .

6. The Bids should be accompanied by a Bank Guarantee/Bid Bond for the value relevant to the bid from a licensed commercial bank in Sri Lanka (other than Bank of Ceylon) acceptable to the Bank. Cash Deposits/ Pay Orders/ Bank Drafts are also acceptable.
7. The Bank of Ceylon reserves the right of rejecting any or all Bids and the right of accepting any portion of the Bid without adducing any reason.
8. Further details could be obtained from the Chief Manager, Properties & Procurement Department.

The Chief Manager
Properties & Procurement Department
14th Floor, Bank of Ceylon Head Office,
“BOC Square”, No. 01, Bank of Ceylon Mawatha,
Colombo 01, Sri Lanka.
Telephone: 094 112544310, 094 11 2204260
E-mail: procurement@boc.lk