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Properties and Procurement Department.
14th Floor, Bank of Ceylon
No. 01, "BOC Square",
Bank of Ceylon Mawatha,
Colombo 01.

INVITATION FOR BIDS

SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF 20 NOS. 20 KVA, AMF, THREE PHASE SOUND PROOF GENERATORS FOR BOC BRANCHES
BID NO: P/PROC/2025/537

1. Sealed Bids are hereby invited for **Supply, Delivery, Installation, Commissioning and Maintenance of 20 Nos. 20 kVA AMF Prime Powered, Sound Proof, Diesel, Three Phase Generators for Branches of Bank of Ceylon** from accredited suppliers who has:

1.1 General:

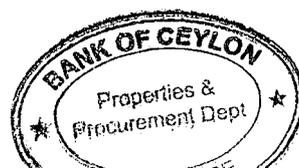
- a) The bidder or each party of the Bidder should not be on the list of Defaulting Contractors of the Government of Sri Lanka or of the Bank of Ceylon.
- b) Bidder or any of its Related Companies (sister or subsidiary) should not have a conflict of interest related to the business domain of the Bank within Sri Lanka.
- c) List of technical staff, Evidence for qualifications of Engineer / Technical Staff. At least one Engineer with BSc. Electrical Engineering with 05 years' experiences and one Technician with NVQ Level 04 with 05 years' experiences. (Section IV- Form 5.3)
- d) A Valid Manufacturer's Letter of Authorization to Bid for the offered brand, Valid ISO 9001 for the manufacturer, Technical literature /catalogue of the manufacturer for the offered brand & model.

1.2 Qualifications:

- a) CIDA Registration in EM2 or above in the category of generators .

1.3 Performances and Experiences of the Bidder:

- a) Successfully Supplied, Delivered, Installed, Commissioned & Maintained of at least 30 Nos. of 20kVA or higher capacity AMF, Prime Powered, Sound Proof, Diesel, Three Phase Generators within last three years (2023, 2024 & 2025) for institutions in Sri Lanka. (Section IV- Form 5.4)



- b) Supply, install and maintain the offered make (brand) [country of origin Should be Europe / USA / Japan or equivalent] of generator at least in five (05) commercial institutions in Sri Lanka during last five years. (Section IV- Form 5.4)

1.4 Financial Capabilities:

- a) An average annual turnover should be higher than Rs. 100 Million for latest three years. (2022/2023 or 2022, 2023/24 or 2023 & 2024/25 or 2024).
2. Bidding Document may be inspected free of charge at Bank of Ceylon, No 01, "BOC Square", Bank of Ceylon Mawatha, Colombo 01 on working days from 0900 hrs to 1500 hrs from 05.03.2026 until 25.03.2026 (Please contact Chief Manager (Properties and Procurement) on Telephone No. 0112544310 / 011 2204270).
 3. Bidding documents and relevant specifications in English language could be obtained on the submission of written application to the Chief Manager, Properties & Procurement Department, 14th Floor, Bank of Ceylon, "BOC Square", No.01, Bank of Ceylon Mawatha, Colombo 1, after making payment of a non-refundable fee of **Rs. 15,500.00**. The method of payment will be in cash.
 4. Bids should be submitted on the Bidding Documents obtained from the Chief Manager (Properties & Procurement), Bank of Ceylon. Duplicated Bidding Documents are not allowed to submit Bids. The documents annexed to "Invitation to Bid" must not be detached therefrom.
 5. Perfected Bids shall be accompanied by a Bid Security in the form of irrevocable unconditional on demand Bank Guarantee for **Rupees One Million Only (Rs. 1,000,000/-only)** from a licensed commercial bank operating in Sri Lanka **other than Bank of Ceylon** in the form of bank guarantee provided in Section IV- Form 12. Bid Security shall be valid up to **23.07.2026** Cash Deposit slip / Bank draft are also acceptable in lieu of Bank Guarantee. Personal Cheques drawn by the bidder will not be accepted.
 6. Sealed bids shall be deposited in duplicate in the box available at the Ground Floor, Bank of Ceylon, No 01, "BOC Square", Bank of Ceylon Mawatha, Colombo 01.



Last date & time for issuing Bidding Documents	: 15 00 hrs on 25.03.2026
Time duration for issuing of Bidding Documents	: From 09 00 hrs to 15 00 hrs on working days
Closing date & time of Bid	: 10 00 hrs on 26.03.2026
Opening of Bids	: Immediately after closing of Bids.
Bid Validity Period	: 25.06.2026
Pre-Bid Meeting	: 12.03.2026 at 2.00 PM at the 14th Floor , Bank of Ceylon

7. For further details please contact the Chief Manager (Properties and Procurement), Bank of Ceylon, 14th Floor, No 01, "BOC Square", Bank of Ceylon Mawatha, Colombo 01 on Telephone No. 0112544310 / 2204270).

IMPORTANT

- **Bids received after the closing time specified in Clauses 23.1 & 26.1 of “Section II -Bidding Data Sheet” will be rejected and returned unopened.**
- The Bidders should declare whether spouse or close relatives in the case of individuals; spouses or close relatives of partners in the case of partnership; spouses or close relatives of Directors in the case of Limited Liability Company are employed / not employed in the Bank.
- The Bank reserves the right of rejecting any or all Bids and the right of accepting any or portion of the Bid without adducing any reasons.
- Evidence for authorization to sign/commit the Bidder should be annexed (Power of Attorney / Certified copy of extract of Board Resolution as appropriated).
- **PCA 3 Form should be submitted along with the Bid (Payment receipt for Form PCA3 will be accepted).**
- Bidder must in all respect, observe and conform to the “Invitation to Bid, Bidding Data Sheet- Section I, Conditions of Contract-Section VI, Contract Data – Section VII”

Chief Manager
(Properties and Procurement),
14th Floor, Bank of Ceylon,
No 01, "BOC Square",
Bank of Ceylon Mawatha,
Colombo 01



