



Tele Nos. 2204262/ 2544310

Properties and Procurement Department.
14th Floor, Bank of Ceylon
No. 01, “BOC Square”,
Bank of Ceylon Mawatha,
Colombo 01.

INVITATION FOR BIDS

SELECTION OF A SERVICE PROVIDER FOR SOLAR PV SYSTEMS TO ATTEND BREAKDOWNS/ANNUAL MAINTENANCE SERVICES FOR A PERIOD OF ONE YEAR

BID NO. BOC/PROC/P/2026/234

1. The Chief Manager, Properties and Procurement, Bank of Ceylon, 14th Floor, No 01, “BOC Square”, Bank of Ceylon Mawatha, Colombo 01 now invites sealed Bids for **Selection of a service provider for Solar PV Systems to attend Breakdowns/Annual Maintenance Services for a period of one year** from local suppliers who comply with the eligibility criteria mentioned below.
 - i. The Bidder shall have experience in installing, servicing and maintenance of at least 01 MW of cumulative Capacity Solar Systems for commercial establishments in Sri Lanka as at bid closing date.
 - ii. The Bidder should have a minimum of LKR 15 Million average annual turnover during the past three consecutive years (2022/23, 2023/24 and 2024/25 or 2022, 2023 and 2024.
 - iii. The Bidder shall register with Sri Lanka Sustainable Energy Authority for years 2024,2025 and 2026. (Registration letters shall be submitted)
2. Bids will not be entertained from firms or persons who have been placed in the List of Defaulting Contractors/Suppliers of the Government of Sri Lanka or of the Bank.
3. A complete set of bidding documents in English language may be purchased by interested bidders on the submission of a written application to the address, The Chief Manager, Properties and Procurement, 14th Floor, Bank of Ceylon, “BOC Square”, No.01, Bank of Ceylon Mawatha, Colombo-01 upon payment of a non-refundable fee of **LKR 3,200.00 Three Thousand Two Hundred Only (including taxes)**. Mode of payment is cash.

4. Perfected Bids shall be accompanied by a Bid Security in the form of irrevocable unconditional on demand Bank Guarantee for **Rupees One Hundred Thousand Only (Rs.100,000/-)** from a licensed commercial bank other than Bank of Ceylon operating in Sri Lanka in the form of bank guarantee. Bid Security shall be valid up to **30.09.2026**. Cash Deposits are also acceptable in lieu of Bank Guarantee. Personal Cheques drawn by the bidder will not be accepted.
5. Sealed Bids shall be deposited in the box available at the 14th Floor, Bank of Ceylon, No 01, "BOC Square", Bank of Ceylon Mawatha, Colombo 01.

Last date & time for issuing Bidding documents	1500 hrs on 16.06.2026
Time duration for issuing of Bidding Documents	From 0900 hrs to 1500 hrs on working days
Pre- Bid meeting	08.06.2026 at 11:00 hours at 14 th floor of the Bank of Ceylon Head Office.
Date & Time of Closing of the Bid	1000 hours on 17.06.2026
Date & Time of Opening of the Bid	Immediately after closing of Bids

6. For further details please contact Chief Manager, Properties and Procurement Department, Bank of Ceylon, 14th Floor, No 01, "BOC Square", Bank of Ceylon Mawatha, Colombo 01 on Telephone No. 0112204262 / 2544310.

7. IMPORTANT

- (a) Bids received after the closing time specified will not be accepted and returned unopened.
- (b) Bidders should declare whether spouse or close relations in the case of individuals; spouses or close relations of partners in the case of partnership; spouse or close relations of Directors in the case of Limited Liability Company; are employed / not employed in the Bank.
- (c) The Bank reserves the right of rejecting any or all Bids and the right of accepting any or portion of the Bid without adducing any reasons.

**Chief Manager
(Properties and Procurement)**