



INVITATION FOR BID

Telephone: 2204262 or 2544310

Properties & Procurement Dept.,
14th Floor,
No.1, “BOC Square”,
Bank of Ceylon Mawatha,
Colombo 01.

BID NO. BOC/PROC/P/2026/301

Procurement of 01 No. Passenger Bus for Bank of Ceylon

Sealed Bids are hereby invited for the Procurement of 01 No. Passenger Bus for Bank of Ceylon from suppliers (Vehicle Manufacturers or Authorized Local Agents of Vehicle Manufacturers) who comply with the below mentioned eligibility criteria.

1. Eligibility Criteria

- 1.1 The Bidder (Vehicle Manufacturers or Authorized Local Agents of Vehicle Manufacturers) should have more than 05 years’ experience for supplying the offered manufacturers brand and model of vehicle in Sri Lanka (Manufacture Authorization should be submitted).
 - 1.2 The Bidder should have been registered in Sri Lanka for at least five years from bid opening date. This must be evidenced by a valid Business Registration or Certificate of Incorporation.
 - 1.3 The Bidder should **not have** been placed in the List of Defaulting Contractors of the Government of Sri Lanka or the Bank of Ceylon or of any Statutory Government Corporation or Board or any organization in Sri Lanka.
 - 1.4 The Bidder should not have a conflict of interest relating to the business domain of the Bank within Sri Lanka.
2. Bidding documents can be inspected free of charge at the Office of the Chief Manager, Properties and Procurement Dept, 14th Floor, Bank of Ceylon Head Office, No. 01, “BOC Square”, Bank of Ceylon Mawatha, Colombo 01, during **0900 hrs to 1500 hrs** on working days **until 26.06.2026**.
 3. Bidding documents could be obtained from the Chief Manager, Properties & Procurement Dept., 14th Floor, Bank of Ceylon Head Office, No.01, “BOC Square”, Bank of Ceylon Mawatha, Colombo 01, after making payment of a non-refundable fee of **LKR 12,000.00** (Payment method – cash). All payments are including taxes.

4. Perfected Bid documents should be accompanied by a Bid Security amounting to **LKR 380,000.00** either in the form of a Bid Guarantee issued by a licensed commercial bank in Sri Lanka (other than Bank of Ceylon) acceptable to the Bank, or alternatively, as a Cash Deposit, Pay Order, or Bank Draft. The bid Guarantee shall remain valid until **27.10.2026**. Cheques drawn by the Bidder will not be accepted.

Last date & time for issuing Bidding documents	: 1500 hrs on 26.06.2026
Time duration for issue of Bidding Documents	: From 0900 hrs to 1500 hrs on working days
Pre-bid meeting	: 16.06.2026 at 1100 hrs. at the 14 th Floor, Bank of Ceylon Head Office Building
Closing date & time of Bid	: 1000 hrs on 30.06.2026 at the 14 th Floor, Bank of Ceylon Head Office Building
Opening date & time of Bid	: Immediately after closing of Bid

Chief Manager
Properties & Procurement