



INVITATION FOR BID
SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF 4,000
NOS. ELECTRONIC DATA CAPTURE TERMINALS FOR BANK OF CEYLON
BID NO. BOC/PROC/P/2026/118

- 1) Sealed Bids are hereby invited from local manufactures or accredited local agents of foreign manufacturers for Supply, Delivery, Installation, Commissioning and Maintenance of 4,000 Nos. Electronic Data Capture Terminals for Bank of Ceylon.
- 2.) Bidders shall comply with the following minimum Eligibility Criteria to be eligible for this bid.
 - i. **General**
 - a) The Bidder should not be on the list of Defaulting Contractors of the Government of Sri Lanka or of the Bank of Ceylon.
 - ii **Performance & Experience**
 - a) The Bidder shall have supplied and maintained minimum 1,500 Electronic Data Capture Terminals within last 5 years up to the bid opening date.
 - iii **Financial Capability**
 - a) The Bidder shall have maintained an average annual turnover of Rs. 300 Million for last 3 financial years (2022/23, 2023/24 and 2024/25 or 2022, 2023, and 2024)
- 2) It is mandatory to submit certified documentary evidence along with the Bid to prove eligibility for the above Bidder's Qualification Criteria by the Bidder. In the event such documentary evidence is not submitted the Bid is liable to be rejected.
- 3) A complete set of bidding documents in English language may be purchased by interested bidders on the submission of a written application to the address, The Chief Manager, Properties and Procurement, 14th Floor, Bank of Ceylon, "BOC Square", No.1, Bank of Ceylon Mawatha, Colombo 01 upon payment of a nonrefundable fee of LKR. 50,000.00 including taxes.
- 4) Important Dates:
 - i. Last date & time for issuing Bid documents : 1500 hrs on 30.06.2026
 - ii. Closing date & time of Bid : 1000 hrs on 01.07.2026
 - iii. Pre-bid meeting : 1100 hrs on 19.06.2026
 - iv. Opening date & time of Bid : Immediately after closing of bids

- 5) Bid documents shall be compiled with the minimum specifications in Section V and accompanied by the required Bid Guarantee for sum of Rs. 2.4 Million issued by a licensed commercial bank operating in Sri Lanka, other than Bank of Ceylon. Cash Deposit (refundable) is also acceptable in lieu of Bid Securities.

- 7) Bidders, must in all respects, observe and conform to the “Conditions of Contracts” set out in Section VI.

- 8) The following documents annexed to this Invitation for Bid are required to be read, signed and returned by the Bidder along with this Invitation for Bid.

Section I	-	Instructions to Bidders (ITB)
Section II	-	Bidding Data Sheet (BDS)
Section III	-	Evaluation and Qualification Criteria
Section IV	-	Bidding Forms
Section V	-	Schedule of Requirements
Section VI	-	Conditions of Contract (CC)
Section VII	-	Contract Data
Section VIII	-	Contract Forms

- 9) Letter of Authorization to sign the bid shall be annexed.

- 10) The Bank of Ceylon reserves the right of rejecting any or all Bids and the right of accepting any portion of the Bid without adducing any reason.

Chief Manager
Properties & Procurement Dept.
14th floor, Bank of Ceylon Head Office,
“BOC Square”,
No. 1, Bank of Ceylon Mawatha,
Colombo 01