

SECTION – 1

INVITATION TO SUBMIT PROPOSALS FOR CONSORTIUM CONSULTANCY SERVICES FOR A BUILDING CONSTRUCTION

Demolition of Existing Building and Construction of New Building for Bank of Ceylon Jaffna Super Grade Branch, Northern Province Office and Regional Loan Centre

BID NO: BOC/PROP/P/2026/429

The Chief Manager (Properties & Procurement), 14th Floor, Bank of Ceylon, “BOC Square”, No. 01, Bank of Ceylon Mawatha, Colombo 01, now invites proposals for consortium consultancy services from eligible and qualified Consultants for Demolition of Existing Building and Construction of New Building for Bank of Ceylon Jaffna Super Grade Branch, Northern Province Office and Regional Loan Centre as described below and the available budget for construction is **Rs.532.0 Mn** without VAT.

The proposed development will include the following:

- Demolition of the existing two-storied building and construction of a new three-storied office building with a basement (approximately 31,475 sq. ft.) for the Super Grade Branch, Northern Province Office, and Regional Loan Centre Jaffna.
- The branch building will feature a Smart Zone, teller counters, banking hall, safe deposit lockers, cash vault, washrooms, stationary rooms, record rooms and other necessary facilities.
- Additional facilities will include a canteen, welfare centre with a gymnasium and library, office spaces for the Province Office and Regional Loan Centre, Conference hall (125 seats),
- Including necessary circulation areas (stairs, corridors), MEP services, and car parking facilities to comply with the prevailing regulations and facilities for differently abled persons.
- Landscaping work.

Site is located at Hospital Road, Jaffna.

1. Selection of Consultants will be through National Competitive Bidding Procedure.
2. A Consultancy organization will be selected under Quality and Cost Based Selection (QCBS) method and procedures described in this Request for Proposals (RFP).
3. To be eligible to submit Request for Proposals (RFP), the Consultancy Firm should fulfill the following criteria: -
 - i) Should be a company/firm **registered in Sri Lanka** for providing consultancy services for construction work.

- ii) Should be **an active Consortium Consultancy Service Provider** during last ten (10) years.
 - iii) Should have completed at least **one (01) consortium consultancy assignment** for the new construction of a commercial building with **three or more stories**, where the total project value exceeds **Rs.450.0 Mn** (excluding VAT), within the last ten (10) years. (Failure to submit documentary evidence to prove above will lead to rejection of the proposal)
4. RFP may be inspected free of charge at the office of the Chief Manager (Properties and Procurement), 14th Floor, Bank of Ceylon, “BOC Square”, No. 01, Bank of Ceylon Mawatha, Colombo 01, during 0900 hrs to 1500 hrs on working days from 19.08.2026 until 09.09.2026.
 5. A complete set of RFP in English language may be purchased by interested Consultants on the submission of business registration and a written application to the Chief Manager (Properties and Procurement), 14th Floor, Bank of Ceylon, “BOC Square”, No. 01, Bank of Ceylon Mawatha, Colombo 01, on any working day **from 0900 hrs to 1500 hrs** from 19.08.2026 until 09.09.2026, upon payment of a non-refundable fee of **Rs. 5,000.00** including VAT. The payment method of non-refundable fee will be in the form of cash deposit which has to be authorized by the undersigned.
 6. Sealed proposals shall be deposited in the tender box available at 14th Floor, Bank of Ceylon, “BOC Square”, No. 01, Bank of Ceylon Mawatha, Colombo 01, or sent by registered post addressed to Chief Manager (Properties and Procurement) of the above address to reach him on or before **1000 hrs on 10.09.2026**. Late proposals will be rejected. Proposals will be opened immediately after closing of Bids. Representatives who are authorized in writing of the Consultancy firms may attend the opening.
 7. The proposal shall be valid up to 10.12.2026.
 8. PCA 3 Form should be accompanied with the RFP as per the provision set out in the Public Contract Act No. 03 of 1987 or any amendment thereof.
 9. The pre-proposal meeting will be held at **1330 hrs** on 31.08.2026 at Super Grade Branch, Hospital Road, Jaffna followed by a Site visit.
 10. For further details, please contact Chief Manager (Properties and Procurement), 14th Floor, Bank of Ceylon, “BOC Square”, No. 01, Bank of Ceylon Mawatha, Colombo 01 on Telephone No. 0112-204269, 011-2544310 / 2204260.

The Chief Manager
Properties and Procurement Department,
14th Floor, Bank of Ceylon,
“BOC Square”, No. 01,
Bank of Ceylon Mawatha,
Colombo 01.