

Access UBS Payroll Evo

October 2026 Release Notes



About these Release Notes

Welcome to the Access UBS Payroll Evo Release Notes!

This document outlines all you need to know about this version of the software, it will provide you with a summary of the changes, and by using the hyperlinks you will be able to easily navigate through the document to find out detailed information about the new features, including screenshots and videos where appropriate.

Please refer to the table of contents for a full list of what is included.

About Access UBS Payroll Evo

Access UBS Payroll Evo gives you complete control and visibility over your payroll, securely storing your employee records and payroll information, with a range of constantly updated government reports and a variety of bank formats to keep you compliant to legislative changes and your payroll accurate.

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Release Summary

Access UBS Payroll Evo v2026.5

This release delivers statutory accuracy improvements, reporting enhancements, bank file updates, and an EVO Data Engine optimisation. Key highlights include correcting the SOCSO & EIS Combined file (APS#136) employee salary field, adding SKBBK to the Month End Total Management Report (A4 Landscape), new Compensation and Gratuity columns in the YTD Pay Summary, PCB Bonus calculation alignment with the LHDN calculator.

Important Note:

- You might need to disable your Anti-virus before you install the new update as some Anti-virus can interfere and prevent a successful installation.

The following major features are included in this release, please select the appropriate links if you would like more details on the features. The features are grouped by Product/Area to help you find the information you need easily.

Malaysia Statutory Update

Update on PERKESO SOCSO & EIS Combined Official Text File V2.0 (APS#136)

The combined SOCSO & EIS submission file is now populating SOCSO Contribution Wages amount in the Employee Salary field.

[Read more about this feature](#)

Update on Month End Total Management Report (A4 Landscape)

Added SKBBK column in Month End Total Management Report - A4 Landscape paper size.

[Read more about this feature](#)

Enhancements

Update on YTD Pay Summary by Range Report

Added Compensation for Loss of Office, and Gratuity columns to YTD Pay Summary by Range Report.

[Read more about this feature](#)

Update on Compensation for Loss of Office / Gratuity Validation

Added validation to Compensation for Loss of Office, and Gratuity Taxable Amounts.

[Read more about this feature](#)

Update on Payment Mode Field Length

Extended Payment Mode field to 7 characters to accommodate DuitNow payment mode.

[Read more about this feature](#)

Update on eLeave Import Feature

Updated eLeave Import structure to import Approved Leave records from Express Leave without Cost Centre field.

[Read more about this feature](#)

EVO Data Engine Update

Implement Delta Changes Data Load to EVO

Only new or changed Employee and Payroll records are loaded to EVO Data Engine, reducing server load and improving performance.

[Read more about this feature](#)

Bank Files Update

Added new bank files or updated existing bank file formats as per customer requests.

[Read more about this feature](#)

Release Contents

The below section describes the features in more detail, including screenshots and videos where appropriate, this is ordered by the products/modules identified in Release Summary section.

Malaysia Statutory Update

Update on PERKESO SOCSO & EIS Combined Official Text File V2.0 (APS#136)

Field 6 (Employee Salary) in the official PERKESO SOCSO & EIS Combined submission file (APS#136) previously mapped to Gross Salary. It now maps to SOCSO Contribution Wages as per clarification from Perkeso officer — the employee's SOCSO contributable income, excluding any earnings exempt from SOCSO.

What changed

- Field 6 now reflects SOCSO Contribution Wages, consistent with the SOCSO Contribution Wages Report.
- Foreign employees: Field 6 reflects their SOCSO Contribution Wages even where EIS contribution is zero.
- No changes to any other fields in the file.

Navigation: Reports > Statutory Reports > SOCSO (Social Security Organization) > SOCSO Borang 8A (Contrib.) > Export File

[illegible]

SOC SO CONTRIBUTION WAGES REPORT

SKBBK

PAGE: 1

30/06/2026

Note: Contribute amount with * symbol meaning it's a fixed contribution amount which set at either Normal Pay/ Bonus / Commission

NO. EMPLOYEE NAME NUMBER				CONTRIBUTION WAGES	DCSO 'YEE	SOC'SO 'YER	SKBBK 'YEE	TOTAL
1	001	Emp 001	1st Hs If Pa yroll	-	-	-	-	-
			2nd Half Payroll	6100.00	29.75	104.15	44.65	178.55
			BONUS	-	-	-	-	-
			COMMISSION	-	-	-	-	-
				6100.00	29.75	104.15	44.65	178.55
2	002	Emp 002	1st Hs If Pa yroll	-	-	-	-	-
			2nd Half Payroll	6250.00	29.75	104.15	44.65	178.55
			BONUS	-	-	-	-	-
			COMMISSION	-	-	-	-	-
				6250.00	29.75	104.15	44.65	178.55
3	003	Emp 003	1st Hs If Pa yroll	-	-	-	-	-
			2nd Half Payroll	6000.00	29.75	104.15	-	133.90
			BONUS	-	-	-	-	-
			COMMISSION	-	-	-	-	-
				6000.00	29.75	104.15	-	133.90
4	004	Emp 004	1st Hs If Pa yroll	-	-	-	-	-
			2nd Half Payroll	6000.00	29.75	104.15	-	133.90
			BONUS	-	-	-	-	-
			COMMISSION	-	-	-	-	-
				6000.00	29.75	104.15	-	133.90
5	009	Emp 009	1st Hs If Pa yroll	1400.00	6.75	22.65	10.15	40.55
			2nd Half Payroll	1400.00	7.00	24.50	10.50	42.00
			BONUS	1000.00	3.00	21.20	7.50	31.70
			COMMISSION	800.00	4.00	14.00	6.00	24.00
				4600.00	22.75	82.35	34.15	140.25
6	010	Emp 010	1st Hs If Pa yroll	-	-	-	-	-
			2nd Half Payroll	6000.00	999.99 *	999.99 *	- *	1999.98 *
			BONUS	-	-	-	-	-
			COMMISSION	-	-	-	-	-
				6000.00	999.99	999.99	-	1999.98
TOTAL				34950.00	1141.74	1499.94	123.45	2765.15

Update on Month End Total Management Report (A4 Landscape)

The Month End Total Management Report (A4 Landscape paper size) now includes the SKBBK (Lindung 24 Jam) employee contribution column, matching the existing A3 paper size variant.

What changed

- SKBBK 'YEE' column added to the A4 Landscape Month End Total Management Report.
- Paper size setting: Settings > General Setup > Control > Paper Size > A4 Landscape.

Navigation: Reports > Month End / 2nd Half Payroll Reports > Management Report > Month End Total

Employees Pay Summary M1 [c:\ubspay90\reports\smr\#914.frx]

2ND HALF - BONUS - COMMISSION - EXTRA - PAY SUMMARY														M1	PAGE : 1	
PRINTED BY PIN 0															30/06/2026	
SKBBK																
NO.	EMPLOYEE NUMBER	NAME	BASIC	OVERTIME	AW.	GROSS	DED.	PCB	EMPLOYEE				NETT	EMPLOYER		
									EPF	SOCO	SKBBK	EIS		EPF	SOCO	EIS
1 003	Emp 003		6000.00	-	100.00	6100.00	-	21.75	660	29.75	-	11.90	5376.60	720	104.15	11.90
		BONUS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		COMMISSION	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		EXTRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			6000.00	-	-	6100.00	-	21.75	660	29.75	-	11.90	5376.60	720	104.15	11.90
2 004	Emp 004		6000.00	-	-	6000.00	-	-	660	29.75	-	11.90	5298.35	720	104.15	11.90
		BONUS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		COMMISSION	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		EXTRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			6000.00	-	-	6000.00	-	-	660	29.75	-	11.90	5298.35	720	104.15	11.90
LINE TOTAL FOR LINE :			12000.00	-	100.00	12100.00	-	21.75	1320	59.50	-	23.80	10674.95	1440	208.30	23.80
3 001	Emp 001		6000.00	-	100.00	6100.00	-	20.45	671	29.75	44.65	11.90	5322.25	732	104.15	11.90
		BONUS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		COMMISSION	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		EXTRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			6000.00	-	-	6100.00	-	20.45	671	29.75	44.65	11.90	5322.25	732	104.15	11.90
LINE TOTAL FOR LINE : Line1			6000.00	-	100.00	6100.00	-	20.45	671	29.75	44.65	11.90	5322.25	732	104.15	11.90
4 002	Emp 002		6250.00	-	-	6250.00	-	10.35	693	29.75	44.65	11.90	5460.35	756	104.15	11.90
		BONUS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		COMMISSION	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		EXTRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			6250.00	-	-	6250.00	-	10.35	693	29.75	44.65	11.90	5460.35	756	104.15	11.90
LINE TOTAL FOR LINE : Line2			6250.00	-	-	6250.00	-	10.35	693	29.75	44.65	11.90	5460.35	756	104.15	11.90
TOTAL :			24250.00	-	200.00	24450.00	-	52.55	2684	119.00	89.30	47.60	21457.55	2928	416.60	47.60

Enhancements

Update on YTD Pay Summary by Range Report

The Year-to-Date Pay Summary by Range report now includes Gratuity and Compensation columns, giving payroll administrators a complete year-to-date view of these payments without manual workarounds.

What changed

- Two new columns added after the 'Extra' column: YTD Gratuity and YTD Compensation.
- Column subtotals and the Total column are updated to include both new columns.

Navigation: Reports > MTD / YTD Reports > Monthly and Yearly > Year to Date Pay Report > Range > YTD Pay Summary

MY											31/03/2026						
NO.	EMPLOYEE NAME NUMBER	BASIC	DIR. FEE	OVERTIME	AW. SUB TOTAL	BONUS	COMM.	EXTRA	COMPENSATION	GRATUITY	TOTAL	OTHER DED.	EPF	SOC SO	SKBBK	EIS	PCB
1 001	Emp 001 PCB	11430.00	-	-	11430.00	1430.00	1500.00	100.00	-	-	14460.00	-	288.00	37.00	-	-	1737.00
2 002	Emp 002 Fixed	5000.00	-	-	5000.00	1000.00	2000.00	-	-	-	8000.00	-	700.00	25.00	-	10.00	272.80
3 003	Emp 003 Gratuity	15000.00	-	-	15000.00	-	-	-	-	90000.00	105000.00	-	1650.00	29.75	-	11.90	27036.40
4 004	Emp 004 BIK	5000.00	-	-	5000.00	-	-	-	-	-	5000.00	-	550.00	24.75	-	9.90	221.40
5 005	Emp 005 HRDF	19946.60	-	-	19946.60	-	-	-	-	-	19946.60	-	2200.00	29.75	-	11.90	3273.05
6 006	Emp 006 HRDF 2	2600.00	-	-	2600.00	-	-	-	-	-	2600.00	-	286.00	12.75	-	-	780.00
7 007	Emp 007 Compensation	15000.00	-	-	15000.00	-	-	-	100000.00	-	115000.00	-	1650.00	29.75	-	11.90	4536.40
8 008	Emp 008 Petrol BIK	5000.00	-	-	5000.00	-	-	-	-	-	5000.00	-	550.00	24.75	-	9.90	338.80
TOTAL :		78976.60	-	-	78976.60	2430.00	3500.00	100.00	100000.00	90000.00	275006.60	-	7874.00	213.50	-	65.50	36195.85

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
YTD PAY SUMMARY PRINTED BY PIN 0																										
MY	31																									
NO.	EMPLOYEE	NAME	BASIC	OVERTIME	ALLOWANCE	COMPENSATION	GRATUITY	GROSS	DEDUCTION	PCB	EMPLOYEE			NETT			EMPLOYER			TOTAL			BONUS		COMMISSION	EXT
	NUMBER										EPF	SOCSSO	SKBBK	EIS		EPF	SOCSSO	EIS		EPF	SOCSSO	SKBBK	EIS			
1	001	Emp 001 PCB	11,430.00	0.00	0.00	0.00	0.00	11,430.00	0.00	1,737.00	288.00	37.00	0.00	0.00	11,164.00	288.00	129.50	0.00	576.00	166.50	0.00	0.00	1,430.00	1,500.00		
2	002	Emp 002 Fixed	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	272.80	700.00	25.00	0.00	10.00	4,374.25	800.00	87.00	10.00	1,500.00	112.00	0.00	20.00	1,000.00	2,000.00		
3	003	Emp 003 Gratuity	15,000.00	0.00	0.00	0.00	90,000.00	105,000.00	0.00	27,036.40	1,650.00	29.75	0.00	11.90	76,271.95	1,800.00	104.15	11.90	3,450.00	133.90	0.00	23.80	0.00	0.00		
4	004	Emp 004 BIK	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	221.40	550.00	24.75	0.00	9.90	4,193.95	650.00	86.65	9.90	1,200.00	111.40	0.00	19.80	0.00	0.00		
5	005	Emp 005 HRDF	19,946.60	0.00	0.00	0.00	0.00	19,946.60	0.00	3,273.05	2,200.00	29.75	0.00	11.90	14,431.90	2,400.00	104.15	11.90	4,600.00	133.90	0.00	23.80	0.00	0.00		
6	006	Emp 006 HRDF 2	2,600.00	0.00	0.00	0.00	0.00	2,600.00	0.00	780.00	286.00	12.75	0.00	0.00	1,521.25	338.00	44.65	0.00	624.00	57.40	0.00	0.00	0.00	0.00		
7	007	Emp 007 Compensation	15,000.00	0.00	0.00	100,000.00	0.00	115,000.00	0.00	4,536.40	1,650.00	29.75	0.00	11.90	108,771.95	1,800.00	104.15	11.90	3,450.00	133.90	0.00	23.80	0.00	0.00		
8	008	Emp 008 Petrol BIK	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	338.80	550.00	24.75	0.00	9.90	4,076.55	650.00	86.65	9.90	1,200.00	111.40	0.00	19.80	0.00	0.00		
TOTAL :			78,976.60	0.00	0.00	100,000.00	90,000.00	268,976.60	0.00	38,195.85	7,874.00	213.50	0.00	65.50	224,805.80	8,726.00	746.90	65.50	16,600.00	960.40	0.00	131.00	2,430.00	3,500.00		

Update on Compensation for Loss of Office / Gratuity Validation

The system now prevents the Taxable Amount from being saved as a value greater than the Gratuity or Compensation Amount. This eliminates incorrect tax calculations caused by data entry errors.

What changed

- On Save, the system validates that Taxable Amount $\leq$ Gratuity / Compensation Amount.
- An error message is shown if the entered Taxable Amount exceeds the Gratuity / Compensation Amount.
- Applies to both Gratuity and Compensation for Loss of Office entries.

Navigation: Payroll > Month End / 2nd Half > Normal Pay > Basic Pay & Overtime > View More Details > Gratuity / Compensation for Loss of Office

Basic Pay Details

Back Pay For Basic Pay

Back Pay

0.00

Compensation for Loss of Office

Compensate Amount

0.00

Increment In Mid Of The Month

Mid Month Increment Amount

0

Basic Rate

Working Days

DW

NPL

Length of Service (Full)

16

Tax Treatment

Partial Exemption

Taxable Amount

90001.00

Save

Message

Taxable Amount cannot exceed the Gratuity Amount.

Please enter a valid amount.

OK

Basic Pay Details

Back Pay For Basic Pay

Back Pay

0.00

Compensation for Loss of Office

Compensate Amount

100000.00

Increment In Mid Of The Month

Mid Month Increment Amount

9

Basic Rate

Working Days

DW

NPL

Length of Service (Full)

0

Tax Treatment

Partial Exemption

Taxable Amount

0.00

Save

Message

Taxable Amount cannot exceed the Compensation Amount.

Please enter a valid amount.

OK

Update on Payment Mode Field Length

The Payment Mode field under Employees > Employee Details > Payment Info > Bank Info has been extended from 5 to 7 characters.

What changed:

- This allows users to enter all supported payment mode codes for bank file generation, including DuitNow payment mode, e.g. DUITNW, DUITNOW.

Navigation: Employees > Edit Employee > Payment Info > Bank Info > Payment Mode.

The screenshot shows the 'Edit Employee' form with the 'Payment Info' tab selected. Under the 'Bank Info' section, the 'Payment Mode' field is highlighted with a blue box and contains the value 'DUITNOW'. Other fields include 'Basic Rate' (6000.00), 'Increment Amount' (0.00), 'Mid Month Increment Amount' (0.00), 'Pay Rate Type' (Monthly), 'Pay Method' (Bank), 'Pay Status' (Active), 'Week Pay' (No), 'Confidential' (3), 'Bank Code' (MBBB), 'MEPS', 'Branch Code', 'Bank A/C No.' (123456789016), 'Category' (1), and 'Bank IC' (H).

Update on eLeave Import Feature

Approved leave records from Express Leave can now be imported into UBS Payroll without Cost Centre field.

What changed:

- Fixed an issue where the import returned "No record found" even when records were visible in the preview.
- Import now completes successfully for all approved leave records exported from Express Leave without the Cost Centre field.

Import file extracted from Express Leave without Cost Centre field:

The screenshot shows a CSV file named 'CHECK PAY PERIOD.CSV' with the following data:

Paypoint	Employee Code	Employee	Location	Type	Duration(hours)	Duration(days)	Period	Leave Balance (hours)	Le
"KLBRANCH"	"001"	"Shaalini"	"(441389-K)"	"Annual Leave"	"8.00"	"1"	"11-08-2026"		
"KLBRANCH"	"001"	"Shaalini"	"(441389-K)"	"Sick Leave"	"8.00"	"1"	"22-01-2026"		

Navigation: Payroll > eLeave > Import / Export > Import

The screenshot shows the 'Import / Export Express Leave' dialog box with the 'Import' tab selected. A 'Success' message box is displayed over the dialog, indicating 'Import Completed.' The 'Sub-Directory' field is set to 'C:\UBS Support'.

access UBS Payroll

Employees

Payroll

Reports

Integration

Data Management

eLeave

Settings

UBS Express Leave Demo

Post to Payroll

Reports

Import/Export

Closing

eLeave

Leave Summary

Total Leave Approved

2

Search Employee Number

x

Emp No.	Name	Department	From	To	Days	Status	Leave Type	Import Date	Payroll Month	Source
001	Shaalini		11/08/2026	11/08/2026	1.00	Approved	AL	08/10/2026		Express Leave
001	Shaalini		22/01/2026	22/01/2026	1.00	Approved	MC	08/10/2026		Express Leave

EVO Data Engine Update

Implement Delta Changes Data Load to EVO

The UBS Payroll data loader to EVO Data Engine now uses an incremental (last refresh) approach. Only new records or changes since the last load are sent to EVO, instead of reloading the full dataset every time. This significantly reduces EVO server resource usage and improves data load performance.

Affected data areas

- Employee, Current Month Payroll (all payment types), 12 Months Pay (all payment types)
- Allowance, Deduction, BIK, Tax Relief
- Department, Branch, Company, Overtime (OT)

Bank Files Update

Hong Leong Bank

APS No.	Payment Type	Enhancement (New/Update)	Details
External Application	Salary	Update	Updated the Hong Leong Bank Connect First salary file to populate all four modes (FT, RENTAS, IBG, DUITNW) instead of hardcoding. Also, Beneficiary email address is now included in the exported file.

How to Contact Us

The Release Summary and Contents are also available from the Access Support Community
<https://download.my.accesscloud.com/>

For further information related to this release or how to upgrade please use the following contacts:

Your Account Manager or Customer Success Manager

Support department

- Email
 - APAC.support.my@theaccessgroup.com (UBS Customer Inquiry) – Product UBS Accounting and Billing, Inventory and Billing, UBS Payroll, UBS POS, and UBS BSM
 - APAC.Channel.SupportMY@theaccessgroup.com (UBS Partner Inquiry) – Product UBS Accounting and Billing, Inventory and Billing, UBS Payroll, UBS POS, and UBS BSM
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- Help Centre
 - [Visit the Access UBS Help Centre](#)

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