

專題製作類課程-課程執行

Practical Project Courses-Executive Introduction

1. 專題製作類課程秉持本校成果導向之雙迴圈課程管理機制，分為外部迴圈及內部迴圈，除依照通識教育開課作業流程進行，也考量三民主義專題式學習課程定義學生課程學習之流程圖。
2. 課綱內容必須依照專題製作課程教學大綱進行填寫，並參閱雙迴圈課程大綱填寫說明，以及提出相關學習資源申請與需求。
3. 由學生主動企劃申請開設課程，需具體說明所欲解決問題、課程欲達成之目標、課程時間與解決問題之方法與策略，並送至專題製作系級委員會審議。
4. 課程加退選機制，非本校特定選課時間者，係於課程或說明會開始起一個月內，由課程 TA 或指定學生彙整選課確認表單，確認其簽名後送至通識教育中心登錄完成加退選。
5. 超修學分之同學仍須符合各系之超修規定方能選課。
6. 學分數分配均為 2 學分，授課時數分配可彈性增加，但不應超過 1 學年，以期使課程操作更能達成預期目標。
7. 上課模式，以分組討論或分組實作為主，不受時間與地點之影響，可利用面對面授課或線上互動科技與學生互動討論。
8. 評量模式，分為期中與期末兩階段，依據授課師資之要求進行，期中與期末的判定以行動導向所解決的問題完成度為標準，期中為 50%，期末為 100%。
9. 期末成果發表，除了全程留下學習或討論紀錄外，並進行「公開性」成果策展，形式可包括：照片、電子書、攝影、展覽、表演活動、模型製作、研討會與研究報告等。
10. 人數限制，由教師規劃提出課程，不受 30 人下限選課之開班限制，人數 20-40 人。由學生主動申請之課程，至少為 5 人以上。若超收名額應具體說明理由。
11. 由教師規劃提出課程與學生主動企劃申請開設課程皆需配合 Rubrics 評量。
12. 課程 TA 需協助課程進行，並填寫輔導成果報告與相關紀錄，而學生也需自行記錄學習歷程，課程中也將請學生填寫相關問卷資料，以做為持續改善依據。
13. 其他相關規定請參閱「逢甲大學通識專題製作類課程獎勵規則」。

Implementation of practical project courses

The practical project course is based on double loop course management of school result orientation. It includes external and internal loops. Besides procedure of construction of general education, it defines process of students' course learning by sandwich project learning course.

The course outline is based on practical project course outline, and should refer to the outline of double loop course. Application and demand of related learning resources should be proposed.

Students can actively plan the courses, while clearly stating the problems, objectives of course, time and method and strategy of problem-solving. The proposal is submitted to the examination committee.

As to adding or dropping the course, after passing the course selection period, within one month after the start of course or orientation, TA of the course or assigned students collect the forms of confirmed course selection, verify the signature, and submit them to general education center for the registration.

Students who pass the limit of credits should follow the regulations of each department.

The course weighs 2 credits. Instructional hours can be flexible; however, it should not be more than one academic year, so that the course can match the objective.

The instruction in class is based on group discussion or group practice. It is not affected by time or place. It can interact and discuss with students by face-to-face instruction or online interactive technology.

Grading includes mid-term and final grading, according to the requirement of the teachers of the courses. The grade is determined by the completion of the assigned tasks by action orientation. 50% is for mid-term and 100% for final examination.

As to final result presentation, besides complete record of learning or discussion, it also includes "public" result presentation and the forms can be photos, e-book, photography, exhibition, performance, model making, conference, research report, etc.

As to the number of students per course, the course planned and offered by the teachers is not subject to the minimum number of students at 30, and can be 20 to 40 students per

course. For the course applied by the students, it should be at least 5 students. To enroll more students, specific reasons need to be provided.

All courses, including those planned by the teachers or by the students, should be based on graded by Rubrics.

TA should assist with the operation of the course, and fill in the report of guidance result and related records. Students should record the learning process. In the process, students are invited to fill in related questionnaires as the criteria for continuous improvement.

As to other regulations, please refer to the "Regulations of rewards of practical project courses of general education in Feng Chia University".