

外語教學中心 112 學年度第 2 期選課說明

👉 外語文選修課程(英語選修/第二外語/應用日語學程)

※請依「教務處 112 學年第二學期 學生選課行事曆」時程，自行進行線上選課，額滿為止。

※選課系統([https:// course.fcu.edu.tw](https://course.fcu.edu.tw))；

112-2 外語教學中心課程選課注意事項 (重要必讀！)

課程名稱	選課相關規定	承辦人員	備註
大學基礎英文(二)	<p>1. 110 學年度起「大一英文(二)」課程停開，修習現行「大學基礎英文(二)」者可認抵為「大一英文(二)」學分。</p> <p>2. 先進行自我檢核：本課程需依英文能力分級上課，轉學/轉系生、重補修生，請先進行自我檢核，以確認自身情況及流程。檢核表連結如下： https://forms.office.com/r/eNJ6nm3r8P (需先登入學校 o365 帳號)</p> <p>3. 後自行選課：中心不協助進行人工加選，學生於下列期間，在「大一英文重補修生線上選課」系統上傳成績 JPG 圖檔，然後自行進行選課。 第一階段：113 年 2 月 15-16 日 10:00-16:00 第二階段：113 年 2 月 19-23 日 10:00-16:00 第二階段：113 年 2 月 26-27 日 10:00-16:00 ★準備資料： (1) 已修過課程：以原級數為分級依據。 (2) 有兩年內英語檢定成績：請準備檢定成績 JPG 圖檔。 (3) 無英文成績依據：依檢核表指引進行 OOPT 線上英文測驗，完成測驗後，儲存成績頁面為 JPG 圖檔。 ★重補修選課系統路徑：MyFCU->課程學習->修課服務->大一英文重補修生線上選課。</p> <p>經過外語中心審查確認，英文成績符合所選級數，即完成選課，課表應有本科目出現。如英文成績與所選級數不相合，即被退件，無法完成選課，課表上沒有本科目，請同學注意查看課表。</p> <p>4. 復學生(復學後為大一學生)：請於 2/19 至 2/27 期間到外語教學中心辦理選課事宜，不須上系統選課。</p>	許庭軒 (#5882)	外語中心課程凡超修學分者，務請提供超修單。

<p>大學精進英文 (二)</p>	<ol style="list-style-type: none"> 1. 大學精進英文適用於 111 學年度配當學生，由系統自動匯入大二學生課表(不包括會計系、企管系及合經系及建築專業學院)。轉系/轉學生或重補修生可先線上登記選課。(請注意，如果未修大一英文或免修的學生有可能會漏轉，請於現場加退選期間至中心辦理)。 2. 轉學生若需修習大學精進英文，可提供原校英文分級成績或效期內英檢成績作為分級分班參考；若無分級成績，請填寫外語教學中心公告之表單申請線上分級測驗權限。 登記選課：https://forms.gle/Vy2SZ4Yn5Knhh6xV7 申請線上分級測驗：https://forms.gle/P23tCNmonUeu1AXJ6 3. 商學院會計系、企管系及合經系及建築專業學院二年級學生由各系安排修習全英授課之專業課程。 4. 108 學年度(含)以前配當學生大二英文修課標準為每學期須修習並通過五個學習活動，每一個活動為 0.2 學分，合計為 1 學分。如要選修微學分學習活動，需先加選大二英文(二) 3294，再自行選修學習活動。 5. 109、110 學年度配當重補修生可選修專業溝通英文(二)課程 3295 (3/4-4/8，週一，6-8 節)或 3296 (4/22-5/27，週一，6-8 節)。 6. 113 學年度停開大二英文(一)、(二)(含微學分學習活動)及專業溝通英文課程(一)、(二)。 	<p>董家君 (#5886)</p>	
<p>實用職場英文 (113 學年度停開)</p>	<p>依本校選課時程，開放現場加退選課。</p> <ol style="list-style-type: none"> 1. 如因短期交流、實習或其他因素導致無法於開課當學期修習，請於加退選期間逕自與外語教學中心聯繫，辦理退選事宜。 2. 現場加選時，將以「該系開設之實用職場英文」、「同院不同系開設之實用職場英文」、「不同院開設之實用職場英文」之優先順序加選。 3. 欲加退選實用職場英文，可先至 Google Form 表單填寫： 登記選課：https://forms.gle/11PDBtEWfaWweJes6 	<p>董家君 (#5886)</p>	
<p>第二外語 (應用日語學分學程)</p>	<ol style="list-style-type: none"> 1. 第二外語之課程(含應日學程)，開放全校學生修習，依本校選課時程，開放網路加退選課。 2. 韓文(一)、日文(一)及西班牙文(一)專班：為期學生能有紮實的學習歷程，特設計 112 學年大一/大二學生優先選專班課程，請先填寫表單(https://forms.gle/6MjQmT2jTacrEwjV7) 專 	<p>羅雪惠 (#5880)</p>	

	<p>班表單開放至 113 年 1 月 3 日(三)下午 3 點截止)。</p> <ol style="list-style-type: none"> 3. 本中心以學生身分順位及填寫回覆表單的時間先後為主篩選各專班學生。獲選修讀專班的學生名單將於 113 年 1 月 10 日(三)下午 3:00 起公告外語教學中心網站及外語教學中心臉書粉絲專頁。 4. 手動加課專班日 2 月 16 日(五): 本中心依照公布名單手動進行專班加課(只有這天才有權限進入系統加課)。外語中心於手動加課之際，學生課表上之必、選修科目與各專班表單上衝堂者，本中心無法協助其加選、將接續處理公布名單上的下一筆，每一專班課程人數 68 人、額滿即止。 5. 境外生若修習第二外語課程，不得修習所屬國籍之官方語言課程。 		
<p>應用英語選修課程</p>	<ol style="list-style-type: none"> 1. 依本校選課時程，僅開放網路加退選課，無提供現場加退選課。 2. 應用英語選修課程為全校開放選修課，並非畢業班課程，有選課意願之學生請按規定進行網路加退選。 3. 部分課程有修習該課程之語言程度建議，請學生選課時務必留意。 	<p>黃綺明 (#5885)</p>	

112-2 外語教學中心選課時間表

日期	時間	作業內容	適用對象	作業方式	相關注意事項
2/15 (四) 2/27 (二) 週末除 外	每天 10:00 16:00	【大一英 文重補修 生線上選 課】 網路加選	大學基礎 英文 (大一英文) 轉學/轉系 生、重補 修生	逢甲人資訊服務入口 https://myfcu.fcu.edu.tw/ main/infomyfculogin.aspx NID 登入 【課程學習】 【修課服務】 【大一英文重補修生線上選 課】 自我檢核表： https://forms.office.com/r/ eNJ6nm3r8P	1. 本課程需依英文能力分 級，轉學/轉系生、重補修 生、非大一新生等，請於選課 期間，詳讀並填寫自我檢核 表，然後在選課系統自行選 課，中心不協助人工加選。 2. 112 學年度有修習本科目需 求者，請於選課系統開放期 間，依已修課者之原級數或上 傳兩年內英語檢定成績後自行 選課。 無成績依據者 依檢核指 引完成線上英文測驗，上傳成 績後選課。 3. 復學生(復學後為大一學 生)：請於 2/19 起至 2/27 止 逕自與外語教學中心聯繫辦理 選課事宜，不須上系統選課。
1/22 (一) 2/27 (二)	每天 10:00 17:00	舊制大二 英文 微學分學 習活動(補 修) 網路 加退選	大二英 文重補 修生	逢甲人資訊服務入口 https://myfcu.fcu.edu.tw/ main/infomyfculogin.aspx NID 登入 【課程準備】 【跨領域學習】 【課程活動報名】 下拉選【大二英文】	1. 【大二英文】搭配微學分 學習活動，為必修課程， 僅 適用於 106-108 學年度配當 年度學生 ，必須選修並通過 五個微學分學習活動。 2. 重補修生需先加選「大二 英文(二)」3294，才可以選 修微學分學習活動。

開課資料請自行上網查詢課程檢索。

以上資料來源參考：教務處註冊課務組

2024 Spring Semester Foreign Language Center Course Selection Calendar

Electives

(English Electives/Second Foreign Languages Courses/Applied Japanese Language Program)

※Please deal with your course selection based on the course selection calendar issued by the Office of Academic Affairs for Spring semester of the academic year of 2023-24.

2024 FLC Course Selection Schedule				
Date	Time	Event/ action	Instructions	Additional information
2/15(Thur.) 2/27(Tue.)	Everyday Except for weekend 10:00 16:00	General English Online course selection	Online registration (MyFCU)	<ol style="list-style-type: none"> 1. First-year English has been changed to General English since the academic year of 2021-2022. 2. Repeaters select their levels corresponding to their previous levels. 3. Transfer students select their levels based on the results of the School Entrance English Exame, TOEIC, IELTS, TOEFL-IPT or TOEFL-iBT. 4. Others who don't have any English proficiency scores at hand need to take an online test authorized by the FLC.

1/22 (Mon.) 2/27 (Tue.)	everyday 10:00 17:00	Second-year English (FOR repeater) Online add/drop micro-credit learning activities	Online registration (MyFCU)	<p>1. Second-year English includes micro-credit learning activities selections. Students need to pass five micro-credit learning activities each semester.</p> <p>2. Repeaters will have to add Second-year English II (3294) before selecting micro-credit learning activities.</p>
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2024 FLC Course Selection Notes

Courses	Content	Staff	Notes
General English (GE) (previously known as First-year English)	<p>1. Please go first to https://forms.office.com/r/eNJ6nm3r8P to check your status and to know what you should do.</p> <p>2. After the check, repeaters and transfer students have to select a GE course through the GE course selection system (GE-CSS) on their own. The FLC does not provide on site course selection service. The GE-CSS will be available during the following periods:</p> <ul style="list-style-type: none"> a. 10:00-16:00, Feb. 15-16 b. 10:00-16:00, Feb. 19-23 c. 10:00-16:00, Feb. 26-27 <p>The route for the GE-CSS: MyFCU->Courses->Service->First-year course selection</p>	Assistant: Ms. Lesley HSU (#5882)	Please present a "Credit Exceeding Request Form" if your credit number exceeds 25.

	<ol style="list-style-type: none"> 3. Before entering the GE-CSS, make sure you have the file at hand: <ol style="list-style-type: none"> a. Repeaters: Select the level corresponding to your previous level. b. Those who have the results of the School Entrance English Exam or any English proficiency tests: Save the score report as a JPG file. c. Those who do not have any English results: Follow the steps at https://forms.office.com/r/eNJ6nm3r8P, finish a OOPT test, and then save the score report as a JPG file. 4. After entering the GE-CSS, upload the score report JPG file and choose a class that fits your level and time. <ol style="list-style-type: none"> a. If the level you choose corresponds to your score, you will get a GE course on your class schedule. b. If the level you chopse is not correct, you will fail to get a GE course. 		
<p>Advanced English (AE)</p>	<ol style="list-style-type: none"> 1. Advanced English (I) and (II) apply to those who hold the course requirement of 111 academic year. The course will be imported to students' schedules (<i>except students of Dept. of Accounting, Dept. of Busi. Admin., Dept. of Cooperative Economics and Social Entrepreneurship, and School of Architecture</i>). Please note that if students dropped the GE course or applied for waivers, the system might fail to import this course to their schedules, and then students need to ask the FLC for assistance during the add/drop period. 2. Transfer students with English proficiency results register here: <u> </u> 	<p>Assistant: Ms. Zoe DONG (#5886)</p>	

<https://forms.gle/Vy2SZ4Yn5Knhh6xV7> ;

those who need to take a placement test register here:

<https://forms.gle/P23tCNmonUeu1AXJ6>

3. *Students of Dept. of Accounting, Dept. of Busi. Admin., Dept. of Cooperative Economics and Social Entrepreneurship, and School of Architecture are required to take EMI courses assigned by their own departments.*
4. Students who are under the course requirement of **108 academic year** and before need to pass five micro-credit learning activities (0.2 credit each) each semester. The make-up learning activities will be provided for repeaters till the end of 112 academic year. Those who choose learning activity track need to add the course 3294, and to select learning activities online by themselves.
5. Students who are under the course requirement of **109 and 110 academic year** may choose “ Communication Skills for Major-related English” (course code 3295 & 3296)to make up the credits.
 - Course code 3295: 13:10-16:00, Mondays, Mar. 4 - Apr. 8
 - Course code 3296: 13:10-16:00, Mondays, Apr. 22 - May. 27

<p>Workplace English(WE) (offered till the end of 112 academic year)</p>	<ol style="list-style-type: none"> 1. If students cannot take the course due to their short-term exchange program, internship or any other reasons, they need to contact the FLC for dropping during the add/drop period. 2. Please note that the priority of on-site registration is “WE offered by the student’s department”, “WE offered by other department and under the same college” and “WE offered by another college.” Please fill in the online form for add-and-drop course selection. https://forms.gle/11PDBtEWfaWweJes6 	<p>(#5886)</p>	
<p>Second Foreign Language electives (including Applied Japanese Language Program)</p>	<ol style="list-style-type: none"> 1. Second Foreign Language courses, including Applied Japanese Language Program, are open to all students. Foreign students are not permitted to take the official language course of their nationality as a second foreign language. If this is done, the course registered will be removed. 2. In order to have deep and practical learning on 2nd Foreign Language, the FLC reserves one Spanish I 、 two Korean I and four Japanese I classes for freshmen and sophomores. The last day to register is 3pm 3rd January, 2024. For details, please refer to the link. https://forms.gle/6MjQmT2jTacrEwjV7 3. The remainder of the reserved courses will be opened on 19th Feb. 2024. 	<p>Assistant: Ms. Sherry LUO (#5880)</p>	
<p>English electives</p>	<ol style="list-style-type: none"> 1. Please follow the 2024 Spring Semester Course Selection Calendar. The selection of English electives can be made online during the add/drop period, and there is no on site add/drop, except for adding a course that will 	<p>Assistant: Ms. Migo HUANG (#5885)</p>	

	<p>exceed 25 credit hours.</p> <p>2. The English electives are open to all FCU students.</p> <p>3. Language skills are required for some electives. Please note the requirement before signing up.</p>		
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