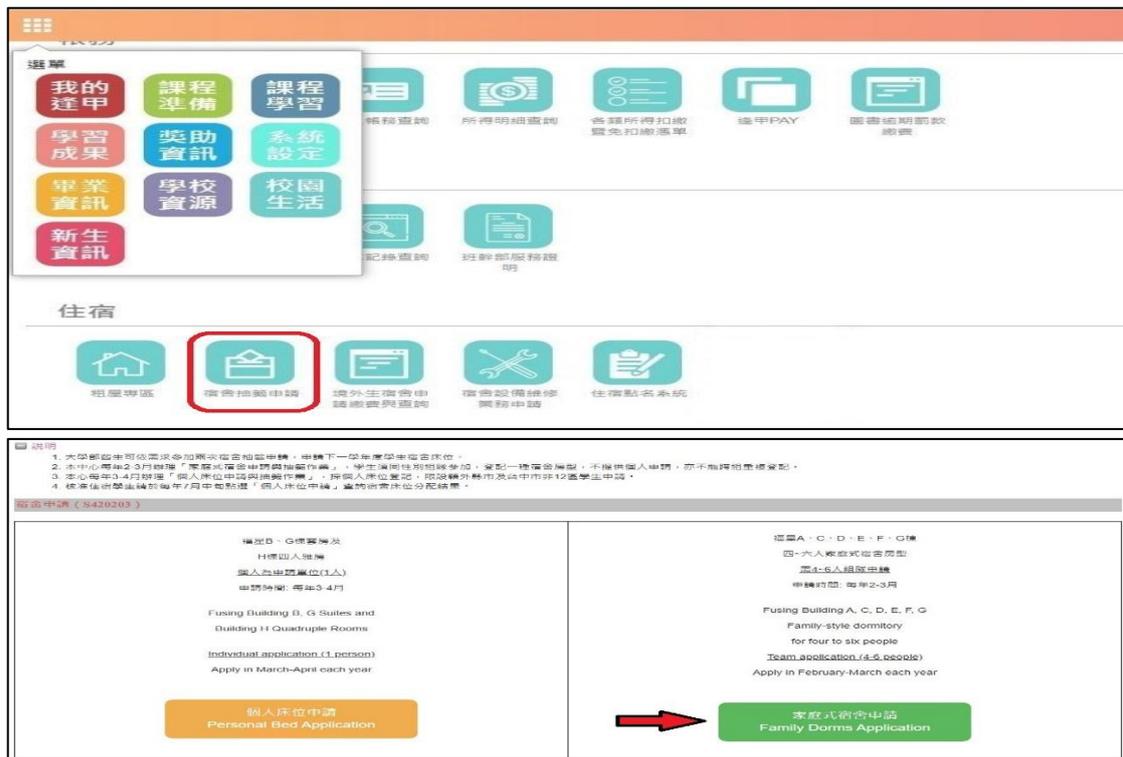


福星校區家庭式宿舍網路申請說明

一、登入逢甲人資訊入口網 MyFCU-校園生活-住宿，點選「宿舍抽籤申請」進入畫面選擇「家庭式宿舍申請」。



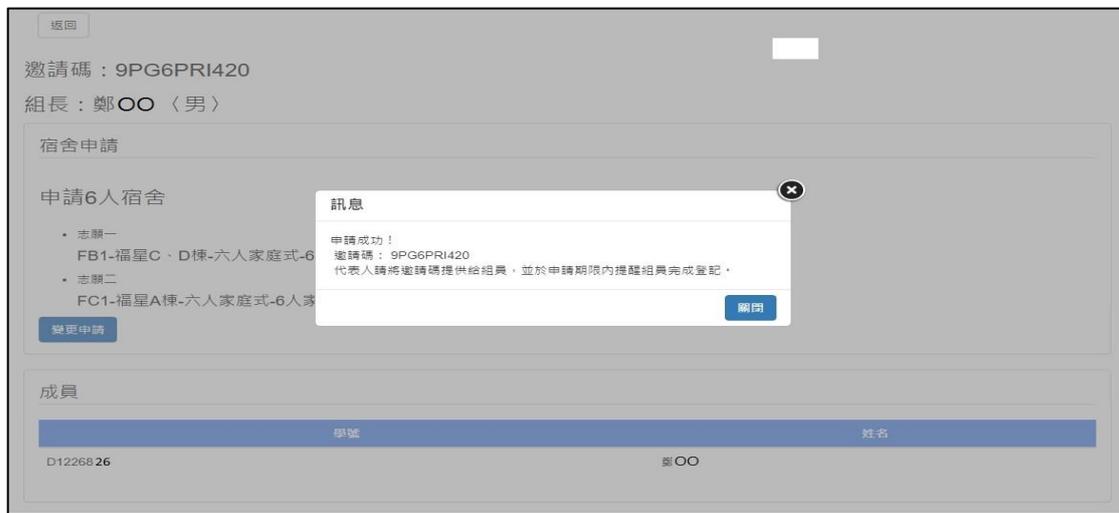
二、以戶為申請單位，由一位代表人先網路登記，選擇「宿舍申請(代表人登錄)」進入申請系統取得邀請碼提供給組員，組員再登入申請系統「邀請碼申請(組員登錄)」。



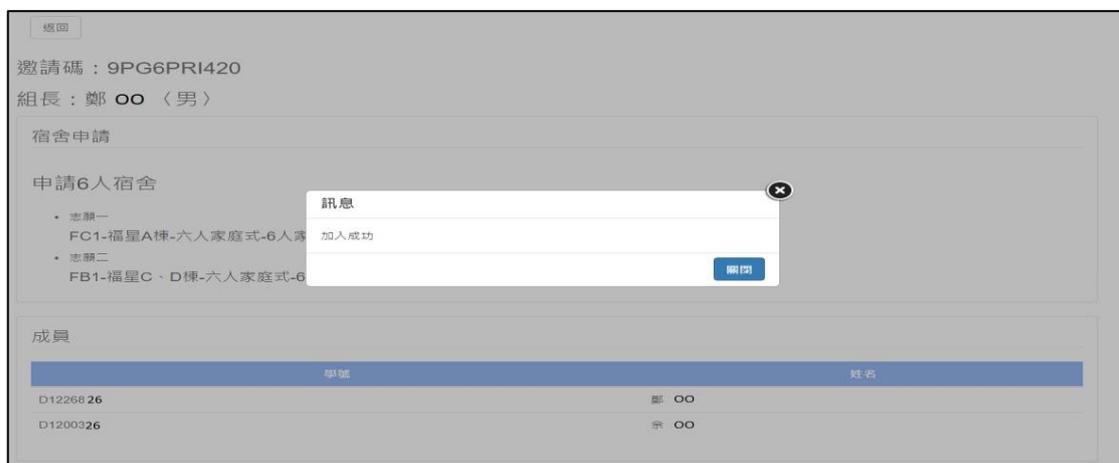
三、進入宿舍申請畫面，同意申請規定及生活公約

(一) 申請公告





五、組員網路申請，填入邀請碼，與代表人組隊

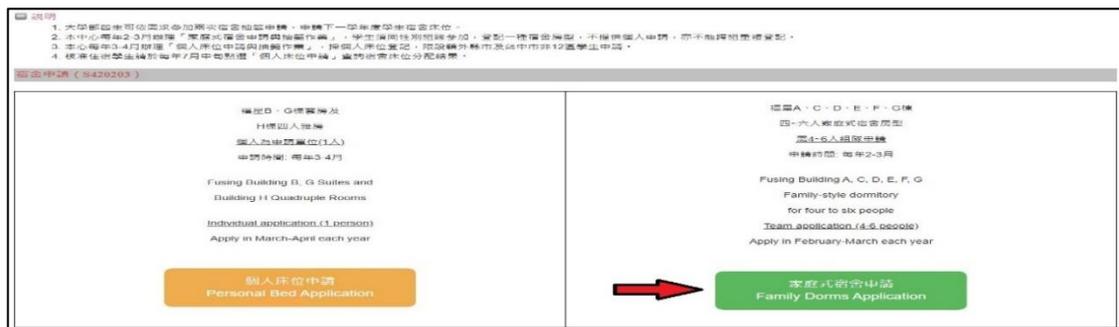
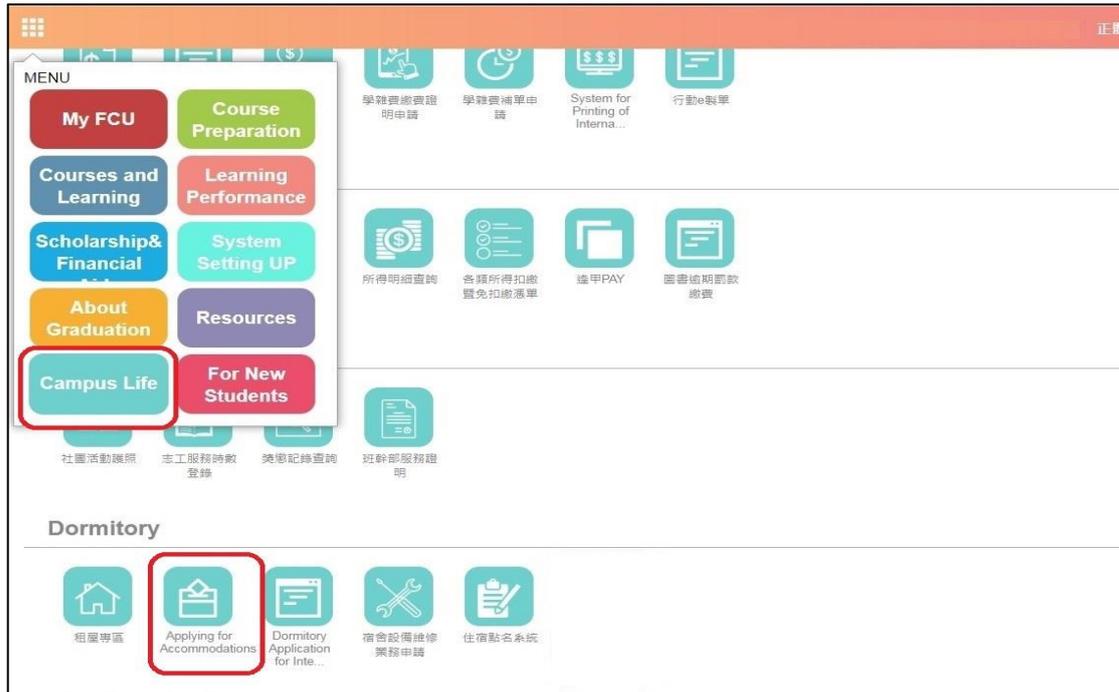


六、抽籤結果查詢

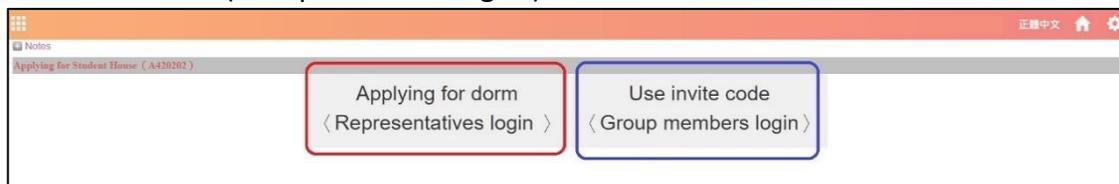
再次登入逢甲人資訊入口網 MyFCU-校園生活-住宿-宿舍抽籤申請-家庭式宿舍申請(與申請同一路徑)，查詢抽籤結果。

Instructions for Online Application for Family Dorms

- I. Log in MyFCU – Campus Life – Dormitory → Applying for accommodation → Family Dorms application



- II. Taking the household as the application unit, a representative will first register online, select "Application for dorm (Representatives Login)" to enter the application system to obtain an invitation code and provide it to the group members, and then the group members will log in to the application system "Use Invite Code (Group Members login)".



- III. Enter the dormitory application screen and agree to the application regulations and living conventions.

This screenshot shows the 'Applying for Student House' page with a table of room types and fees. The table is divided into Male and Female sections. The table columns are Room Type, Building, Code, Room Space / Equipment, Unit, and Fee /Month.

2020 school year registration method of Student House for 4 to 6 people Family Room.					
I.Quote					
* Male					
Room Type	Building	Code	Room Space / Equipment	Unit	Fee /Month
Six people Family Room	C、D	FB1	3 rooms,1 LDK, 2 bathroom, balcony, TV	4	NT\$ 26,000.
		FC1	4 rooms, 1 LDK, 2 bathroom, balcony, TV	4	NT\$ 26,000
Five people Family Room	E、F	FA1	3 rooms,1 LDK, 2 bathroom, balcony, TV	3	NT\$ 26,000
		GA1	3 rooms,1 LDK, 1 bathroom, balcony, TV	5	NT\$ 40,000
Four people Family Room	G	GB1	1 Type A) 2 rooms, 1 LDK, 1 bathroom, TV, courtyard	1	NT\$ 34,000
* Female					
Room Type	Building	Code	Room Space / Equipment	Unit	Fee /Month
Six people Family Room	C、D	FB2	3 rooms,1 LDK, 2 bathroom, balcony, TV	2	NT\$ 26,000
		FA2	3 rooms,1 LDK, 2 bathroom, balcony, TV	2	NT\$ 26,000
Five people Family Room	E、F	GA2	3 rooms,1 LDK, 1 bathroom, balcony, TV	8	NT\$ 40,000

winning group, the qualification will be canceled and will be replaced on the spot according to the candidate serial number.

VI.Seminar: 19:30 p.m. April 9, 2020. Explain the contract signing method. Only one person (Representative) in the winning group can participate.

VII.Result announcement date: After 14:00 p.m. April 10, 2020 on Housing Service Center Website.

VIII.Contract signing: the winning group should return the signed contract to the Housing Service Center before 12:00 noon on April 17, 2020 (student who under 20 years old need get parents agreement) It is deemed to abandoned if fails to return the contract.

IX.Remarks:

- If there is a duplicate registration, it is considered invalid registration, and the qualification will be canceled.
- Once the confirmation is signed, it will no longer accept the bed cancellation and dorm fee refund, nor can it repeatedly apply for other dormitory beds in the school. Once found, it will cancel the application and draw qualification.
- Before registering, please obtain parental consent and explain the fees and regulations.
- After checking in, approved students are required to live for one year basis. The housing fee should be paid twice in beginning of each semester (pay 6 months' rent per person per semester). No refund will be given when students move out of the school dormitory during the semester.
- Accommodation period:** 2020/09/01(9 am) to 2021/08/25(12pm)
- No returns will be given when you move out of the school dormitory during the semester except for specific reasons. During the accommodation period, if you want to withdraw, because of suffering a great misfortune, pregnancy, dropping out, or the infectious diseases, housing fee will be refunded to students after receiving approval from Housing Service Center.
- If the roommate of the household is to leave or drop out during the school period, please find a roommate for replacement. Otherwise, the cost of the household will be shared. Failure to complete roommate replacement before the start of the new school year will result in cancellation of eligibility.
- If you are withdrawing, studying abroad, internship program, or other reasons, you may drop out of the school, please do not apply for school, so as not to affect the rights of roommates.
- During the accommodation period, please follow the Student Dormitory Housing Regulations, follow the advice of teachers and dorm staff, and terms and conditions. Violators shall be punished. If the facilities and environment are in good condition, and the household has no violation points, priority will be given to eligibility for renewal next school year.
- Facility damage must be compensated according to the price. When the stay expires without renewal, please check out at the same time according to the check-out rules.
- Unsuccessful applicants (including candidates) can continue to join in the "Application of Student House for 1 to 4 people Suite" in middle of April.
- The dorm type and equipment please view website: <http://www.shs.fcu.edu.tw/>
- Accommodation fee, management fee and cash deposit will be according to the 2020 School Year Students Dormitory Fee List.
- Residents do not request refund all of fee on July & August in graduation year.
- The room assignment and Check out are conducted by Student Housing Service Center of FCU. Distribution room & bed number will announce on My FCU apps and printing out the student dormitory confirmation after August 20, 2020.

Agree to the following terms and conditions:

I agree the room to be assigned by Student Housing Service Center of Feng Chia University.

I understand and agree to the housing regulations.

Notes

Applying for Student House (A420202)

Student House Regulations

For maintaining dormitory environment, security and good living quality, all residents have to follow the rules below. We use the endorse points system, if residents endorse 10 points, the punishment will be discussed by Housing Service Center. If necessary, the resident will be forced to leave and dormitory fee and deposit has been paid is not refundable and the next semester living qualification will be canceled.

Dormitory Access Management

No.	Item	Deduction Point(s)
1	Don't take the opposite gender or non-Fusing Dormitory student into dormitory (public space and bedroom included). If you have any requests, please register at the service desk (opposite gender not included). The visitor have to leave before 22:00 Non-Fusing dormitory student are not allowed to stay overnight.	10
2	Please use student card to access dormitory and keep the door closed. The student/room card are not allowed to lend others.	5
3	The dormitory guard gate will be close from 12 AM to 6 AM. During this period, residents need to swipe student card to pass through the dormitory guard gate. Also, cannot refuse the check and confirmation of identification and register by security guard.	5

Dormitory Safety Regulations

No.	Item	Deduction Point(s)
1	For residents who need to change bed vacancies, please go to Housing Service Center to apply. If changing bed vacancies in secret, occupy roommates' vacancies and exclude roommate behavior are not allowed.	10
2	The behavior listed below are not allowed: stolen, gambling, fighting, taking drugs, drinking alcohol, playing mahjong, being loud and noisy, and being naked at public area.	10
3	Any illegal behavior on the internet are not allowed, including illegally download videos, games, spread rumors.	10
4	Any dangerous item that will influence safety or break public properties are forbidden to bring.	10
5	Do not bring or use firecrackers, fireworks, or other explosives.	5
6	Do not enter the top floor of any building or climb over the wall or windows.	5

No.	Item	Deduction Point(s)
1	Smoking is not allowed in the bedroom and non-smoking area.	5
2	Do not pour any food waste, tissues into the toilet, drinking machine or washbasin.	5
3	Please sort your trash and throw the trash during the garbage field opening hours. Do not leave any trash in the bathroom, public area, corridor and stairs.	5
4	Please keep your bedroom, public area, facilities and furniture clean. Do not damage and move the equipment and facilities intentionally.	3
5	Do not copy room key/card in secret. If there is any damage or losing of your room key/card, please go to Housing Service Center to apply a new one.	3
6	Do not hanging the clothes, sheets, or put any personal belongings at public area. We will regard the items as trash if they are left over 3 days.	3
7	Do not hanging the clothes, sheets or articles on the ceiling pipelines in order to prevent the pipelines from falling down. Drying clothes and sheets on the balcony must not hindrance the view looks forward.	3
8	Do not post any photos, flags, DM in public area or bedroom.	3

Others

No.	Item	Deduction Point(s)
1	To keep the dormitory safe and clean, dormitory teacher and supervisors have the authority to visit and check rooms.	10
2	If residents are not in room, dormitory supervisors will get in the room with the maintenance staffs.	-
3	For maintaining the public hygiene safety and protect all residents' rights, freshman residents who do not get body health check, residents' living qualification will be canceled and he/she have to pay the related fee. Residents have to take the responsibility.	-
4	Residents, who got dropout or suspension, please check out at the service desk and move out within 7 days after you finish the process of suspension.	-

I understand and agree to the housing regulations. I will be facing all sorts of penalties if I violate the regulations.

IV. Optional volunteers, at most 2 volunteers

Notes

Applying for Student House (A420202)

Invitation code : 6JG0AFS927

Representatives : 許子○ (Male)

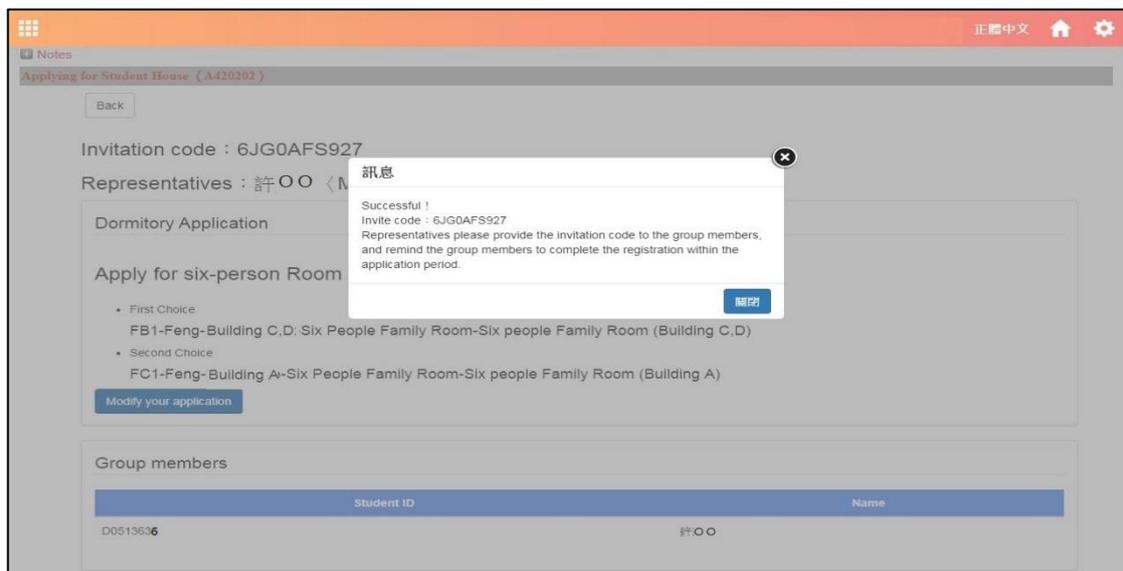
Dormitory Application

Number of applicants: 6

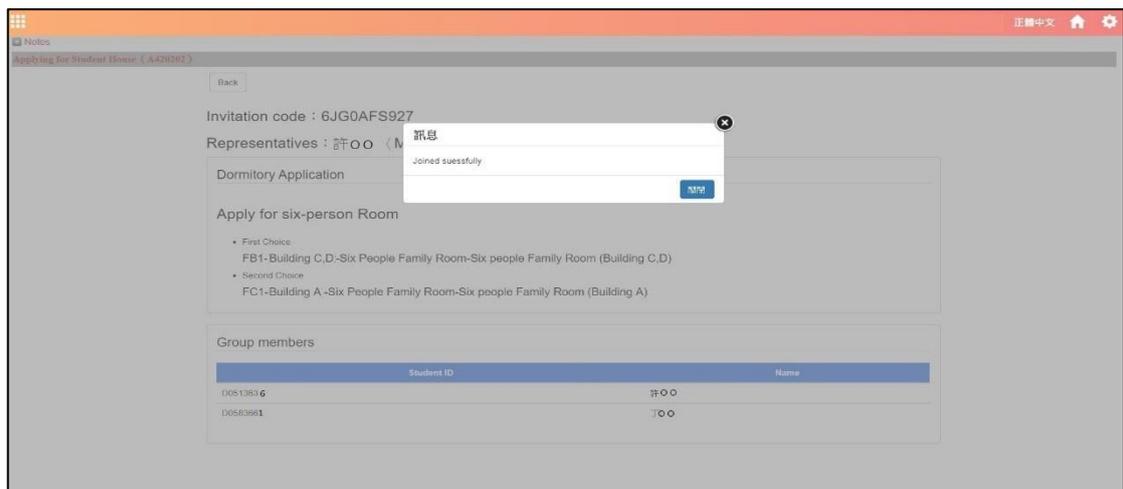
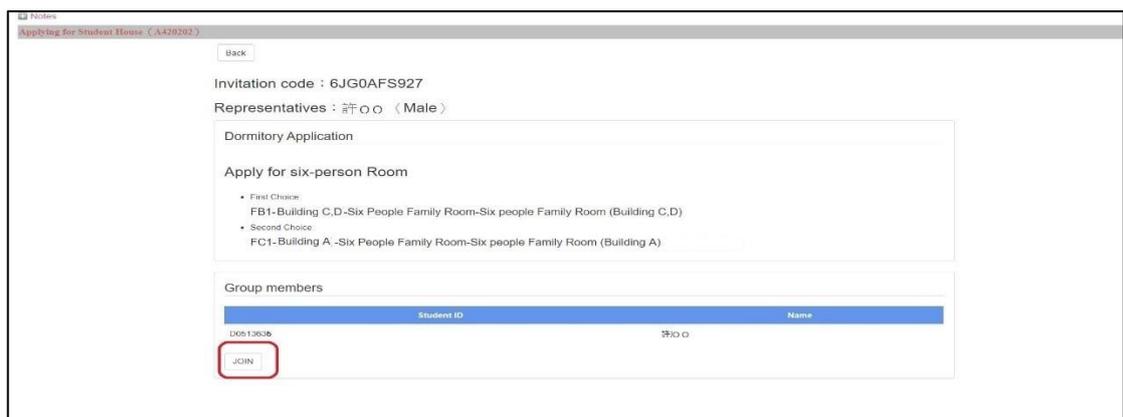
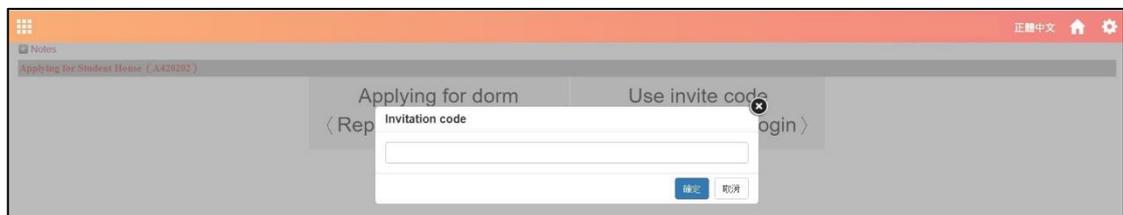
- First Choice: FB1-Building C.D -Six People Family Room-Six people Family Room (Building C,D)
- Second Choice: FC1-Building A -Six People Family Room-Six people Family Room (Building A)

Group members

Student ID	Name
D0513636	許子○



V. Group members apply online, fill in the invitation code, and form a team with representatives



VI. Result Announcement

Log in MyFCU -- Campus Life – Applying for accommodation → Family Dorms application (same path as the application) again to check the results.