

111 學年度第 2 學期休退學退費標準表

| 收費項目 申請休、退學時間 | 學費、雜費 及其餘各費 | 學分費、雜費 及其餘各費 | 學分學雜費 及其餘各費 |
|--|-------------------|--------------------|-------------------|
| (一)註冊日(包括當日)前申請休退學者 【112 年 2 月 6 日】 (學雜費繳費截止日) | 免繳費，已收費者，全額退費。 | 免繳費，已收費者，全額退費。 | 免繳費，已收費者，全額退費。 |
| (二)於上課(開學)日(包括當日)之後而未逾學期三分之一申請休、退學者【112 年 2 月 13 日至 3 月 24 日】 | 學費、雜費及其餘各費退還 2/3。 | 學分費、雜費及其餘各費退還 2/3。 | 學分學雜費及其餘各費退還 2/3。 |
| (三)於上課(開學)日(包括當日)之後逾學期三分之一，而未逾學期三分之二申請休、退學者【112 年 3 月 25 日至 5 月 5 日】 | 學費、雜費及其餘各費退還 1/3。 | 學分費、雜費及其餘各費退還 1/3。 | 學分學雜費及其餘各費退還 1/3。 |
| (四)於上課(開學)日(包括當日)之後逾學期三分之二申請休、退學者【112 年 5 月 6 日(含)以後】 | 所繳各費均不退還。 | 所繳各費均不退還。 | 所繳各費均不退還。 |

註 1：退費標準依據教育部專科以上學校學雜費收取辦法規定辦理。

註 2：表列註冊日、上課(開學)日及學期之計算等，依本校公告之行事曆認定之。

註 3：表列「申請休、退學時間」，係依學生(或家長)向學校註冊課務組正式提出休、退學申請之日為退費核算基準日；
未完成選課致勒休者以加選截止日為退費核算基準日(團體保險不退費)。

註 4：表列「其餘各費」，係指電腦及網路通訊使用費。

註 5：辦理休退學者，如有繳納論文指導費，該項目全額退費。

註 6：休、退學退費時，請攜帶學雜費繳費單「繳款人收執聯」正本及離校手續申請書影本、身分證明文件辦理退費。

Leave of Absence and Withdrawal Refund Policy for the second semester of the 2022 academic year

| Fee Item Leave of Absence or Withdrawal Period | Tuition, miscellaneous fees and all other fees (Payment Method) | Course credit fees, miscellaneous fees and all other fees (Payment Method) | Continuing Studies Undergraduate Programs course credit fees, tuition, miscellaneous fees and all other fees |
|--|--|---|--|
| 1.Applications received on or before February 6, 2023 (registration date) | Payment exemption; paid fees shall be refunded in their entirety. | Payment exemption; paid fees shall be refunded in their entirety. | Payment exemption; paid fees shall be refunded in their entirety. |
| 2.Applications received between February 13, 2023 and March 24, 2023 | Refund: two-thirds of tuition, miscellaneous fees, and all other fees. | Refund: two-thirds of course credit fees, miscellaneous fees, and all other fees. | Refund: two-thirds of tuition (course credit fees) and all other fees. |
| 3.Applications received between March 25, 2023 and May 5, 2023 | Refund: one-third of tuition, miscellaneous fees, and all other fees. | Refund: one-third of course credit fees, miscellaneous fees, and all other fees. | Refund: one-third of tuition (course credit fees) and all other fees. |
| 4.Applications received after May 6, 2023 | All paid fees are non-refundable. | All paid fees are non-refundable. | All paid fees are non-refundable. |

Explanation:

- The refund policy is set in accordance with provisions stipulated in the Ministry of Education's "Regulations Governing the Collection of Tuition and Miscellaneous Fees at Institutions of Higher Education."
- The calculation of registration dates, class (start) dates, semesters etc. listed in the table shall be determined according to the calendar announced by the university.
- The "Leave of Absence or Withdrawal Period" stipulated in this policy is determined by the date that the student (or parent) officially applies to Feng Chia University's Registration and Curriculum Section for a leave of absence or withdrawal, and this date is used to determine the amount of the tuition refund. For those who have not completed course selection leading to a leave of absence, the deadline for course addition is the base date for refund calculation (group insurance is non-refundable).
- "All other fees" stipulated in this policy refers to internet/network training fees.
- For those applying for a leave of absence or withdrawal, if the dissertation supervision fee was paid, this item will be refunded in its entirety.

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6. When applying for a leave of absence or withdrawal refund, please bring the original copy of the tuition and miscellaneous fees "Payment Receipt," as well as the "Procedures for Leaving School Application Form", identification document for the refund.